

NOTICE

Subject: Scholarship and Financial Assistance by IEM, UEM and IEM-UEM Alumni Association

It is hereby notified that **IEM & UEM**, in association with the **IEM Alumni Association** and **UEM Alumni Association**, has initiated a special scholarship and financial assistance program for deserving students and alumni members.

The following support schemes will be available:

1. Semester Fee Scholarship for Regular Students

- **Up to 100 eligible regular students** will be awarded a **one-time scholarship** towards their current Semester fees.
- The scholarship aims to support meritorious and financially deserving students in continuing their academic pursuits without financial hardship.

2. Financial Assistance for Alumni Members

- **Up to 30 eligible alumni members** facing severe financial distress due to any of the following circumstances may apply:
 - Job loss/unemployment/Hospitalization or major medical emergencies/Natural calamities or other exceptional hardships
- Selected alumni members will receive a **one-time grant of USD 700 (approximately INR 50,000)**.

3. Eligibility and Application

*Eligibility

1. Annual Family Income below ₹2,50,000
2. Good Academic Performance (Minimum 7.5 SGPA)
3. No backlog/history of disciplinary action
4. Class X and Class XII Marks will be minimum 85% (For 1st year UG Students only)
5. Minimum UG Result CGPA/DGPA 8.0 (For 1st year PG Students)
6. Job Loss/Sudden emergencies ie. Medical, Accident, etc. (Only for Alumni).
7. No Active Scholarship or Credit Card Loan Continuing.

*Scholarship Continuation Criteria

To **continue receiving the scholarship**, students must:

1. Maintain minimum CGPA: i) 9.0 for Merit Scholarship and ii) 8.5 for Need-Based Scholarship
2. Attendance: Minimum 85%
3. Discipline: No disciplinary action or ragging involvement.
4. Academic Progress: No active backlog.
5. Participation: Active involvement in academic and institutional activities.

In view of above, the eligible students are advised to download the application form from the Institute/University website (www.iem.edu.in/www.uem.edu.in) and submit the duly completed application along with requisite documents in the **Office of Dean (Student Welfare) on or before 15th July, 2026**

Interested students and alumni members are requested to submit their applications along with supporting documents demonstrating eligibility and financial need.

This initiative reflects the commitment of the IEM and UEM alumni community towards supporting members of the IEM-UEM family during times of need and promoting educational excellence.

All eligible students and alumni members are encouraged to apply.

For further any clarification contact to

- **IEM, Kolkata – Prof. Dr. Sanghamitra Poddar – sanghamitra@iem.edu.in**
- **UEM Jaipur – Prof. Dr. Biswajoy Chatterjee - biswajoy.chatterjee@uem.edu.in**
- **UEM Kolkata – Prof. Dr. Susmita Mukherjee – susmita.mukherjee@uem.edu.in**

Please mail a soft copy to kartik.ghosh@iem.edu.in

Interested candidates apply by **15th July, 2026 (5 pm)**

The application must be submitted along with the following supporting documents:

1. Aadhaar Card
2. Community Certificate
3. Income Certificate
4. Nativity/Domicile Certificate
5. Grade card/Mark Sheet
6. Proof of Residential Address
7. Copy of First Page and last updated page of Bank Passbook

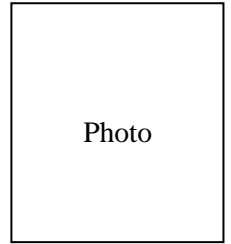
Important Instructions:

Applications received after the due date shall not be entertained under any circumstances. The responsibility for delay or lapse shall rest solely with the student.

UNIVERSITY OF ENGINEERING AND MANAGEMENT
INSTITUTE OF ENGINEERING & MANAGEMENT

Please Tick appropriate Campus (√)

- IEM Newtown Campus
- IEM Salt Lake Campus
- UEM Jaipur Campus



A. PERSONAL DETAILS

1. Name of the Applicant:	
2. Name of the Father / Mother / Guardian :	
3. Occupation of the Father / Mother / Guardian i). Nature of Employment: Govt, Sector/ Salaried Private Sector/ Formal Sector Self-Employed (Entrepreneur/ Business/Proprietor/etc)/ Informal Sector Self-Employed (Farmer/Artisan/Craftsman/etc.) ii). Father's PAN No.....	
4. Number of family members::	
5. Are you receiving any financial help from any other organization (Govt./ Private / Student Credit Card): (i) Yes (ii) No If yes, furnish details (Mention the Scheme)	
6. Have you received any scholarship earlier from the institute, please specify	
7. Gender :	
8. Religion :	
9. Caste :General/SC/ST/OBC/EWS/Others (Self-attested photocopy of cast certificate to be enclosed)	
10. Native District/Domicile Certificate (Non-resident of WB Students) :	
11. a) Annual Family Income : (need to attach annual family income certificate b) Source of Other Income, if any (Rent received, income from agricultural lands)	
12. Details of Movable / Immovable Properties of Father / Mother / Guardian a) House (Own / Rental) : b) Four Wheeler Vehicle Owned : Yes/No	
13. Aadhaar Number :	
13. E-mail ID :	
14. Mobile Number :	
15. Permanent Address (With District & PIN Code) Address for Communication (With District & PIN Code)	
16. i) Department :..... ii) Year (Please (1 st /2 nd /3 rd /4 th) iii) Semester: (1 st /2 nd /3 rd /4 th /5 th /6 th /7 th /8 th) iv) Enrolment No vi) CGPA: (need to attach mark sheet / Grade card)	

<p>17. (A) Type of Scholarship :</p> <p>(i) Single Semester Fees Waiver (ii) Half Semester Fees Waiver: (iii) Full Fees Waiver: (iv) Other financial assistance: (specify)</p> <p><u>(B) Reason : (Supporting documents from competent authority to be enclosed)</u></p> <p>(i). Job loss: (ii). Sudden medical emergency: (iii). Serious medical emergency: (iv). Death of earning member: (v). No family income: (vi). Others (specify)</p>	
<p>18. Provide your reason for scholarship/financial support:</p>	

B. BANK ACCOUNT DETAILS: Please furnish the applicant bank account details (Enclose the first page and last updated page of bank pass book)

Student bank account details	
1. Account Holder Name :	
2. Bank Name :	
3. Branch Name :	
4. Account Number :	
5. IFSC Code :	

C. ENCLOSED DOCUMENTS (Copies – Self Attested Yes / No)

Sl No.	Document	Yes/No
1.	Community Certificate	
2.	Nativity Certificate/ Domicile Certificate	
3.	Income Certificate obtained after 01.04.2026 from Revenue Authorities	
4.	Copy of Aadhar	
5.	Copy of Identity Card from Institution	
6.	Grade card	
7.	Bank Passbook (1 st page and last upload page	
8.	Proof of Residential	

Declaration:

I hereby declare that all the information given above is true to the best of my knowledge. I am not in recipient of any other Scholarship/Stipend/Financial assistance etc. from any other source. I shall personally be held responsible, if at any stage it is found that, information(s) is/ are given in this form is/are false /incorrect as per the scholarship scheme, application is liable to be cancelled.

For Existing Student Only:

Signature of the student: _____
Name of the Department: _____
Year & Roll Number: _____
Contact Number: _____
E-mail ID: _____

For Alumni Only:

Signature of Alumni: _____
Department & Year of Passing: _____
Name of the Employer: _____
Designation: _____
Contact No.: _____
E-mail ID: _____

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES

Sl No	State / Union Territory	Income Certificate Issuing Authority
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh/Telangana	Tahsildar
3	Andhra Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle office
6	Chandigarh	Sub Divisional Magistrates
7	Chhattisgarh	Naib Tahsildar
8	Daman & Diu & Dadra & Nagar	Mamlatdar, Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt. of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector / Deputy Collector / Asstt. Collector / Prant Officer / Mamlatdar
12	Haryana	CRO (Tahsildar / Naib Tahsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19	Madhya Pradesh	Tahsildar / Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.e. DC / ADC / SDO (not below the rank of SDO/SDM)
22	Meghalaya	Employer in case of Govt. employee and by the MP /MLA/DC/SDO Civil in case of others
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tahsildar / Naib Tahsildar concerned)
27	Pondicherry	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development)
30	Tamil Nadu	Zonal Deputy Tahsildar
31	Tripura	Deputy Commissioner of Respective Districts
32	Uttar Pradesh	Tahsildar
33	Uttaranchal	Tahsildar / SDM / City Magistrate
	West Bengal	1. Dist. Magistrate or -District Level Addl. Dist.Magistrate
		2. Sub-Divisional Officer – Sub Divisional Level of the concerned
		3 Block Development officer - Block Level of the concerned Blocks
		4. The Collector, Kolkata – Kolkata Municipal Corporation.
		5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata
		6. Other areas covered in Kolkata Police are concerned i.e. areas over which collector ,Kolkata does not exercise jurisdiction –concerned District magistrate or any other Officer Authorized by the District Magistrate of the respective district i. e. South 24 Paraganas and North 24 Paraganas

Important Note:- The Scholarship eligible students shall not apply/get any other scholarships from any sources, if found in future all scholarship will be cancelled and scholarship amount refunded by the student.

Sd/-
Authority
IEM-UEM Trust